

MINUTES OF THE 21st MEETING OF THE EXECUTIVE COMMITTEE OF THE
CHANDIGARH STATE AIDS CONTROL SOCIETY, CHANDIGARH
HELD ON 17th JANUARY, 2011 AT 4.00 P.M. IN THE OFFICE OF
SPECIAL SECRETARY HEALTH, CHANDIGARH ADMINISTRATION,
SECTOR -9, U.T. CHANDIGARH.

PRESENT

- | | | |
|----|---|------------------|
| 1. | Sh. Ajoy Sharma IAS – Representing Sh. Ram Niwas IAS Secretary Health-cum-Chairman, CSACS Chandigarh Administration | Chairman |
| 2. | Dr. Chander Mohan Director Health Services-cum-Chairman, CSACS Chandigarh Administration | Member |
| 3. | Inspector Jaswinder Singh, SHO, P.S-17 – Representing Sh. Naunihal Singh IPS Senior Superintendent of Police Chandigarh Administration | Member |
| 4. | Dr. Soma District Family Welfare Officer Chandigarh Administration. | Member |
| 5. | Dr. R. Dhir, - Representing Dr. Zora Singh, President, IMA SCO 180-181, Sec 8/C, M.Marg, Chandigarh | Member |
| 6. | Dr. Satnam Singh – Representing President, FPAI-SEHAT Bhawan Site No.3, Phase 3-A, Sector-53, Mohali Branch, Mohali | Member |
| 7. | Dr. Kavita Chavan – Representing Dr. Vanita Gupta Project Director, Chandigarh State AIDS Control Society U.T., Chandigarh | Member Secretary |

OFFICIALS FROM CHANDIGARH SACS

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| 1. | Mr. Baldev Singh Assistant Director (Finance) Chandigarh State AIDS Control Society Chandigarh |
| 2. | Mr. Sandeep Mittal, Deputy Director (TI), Chandigarh State AIDS Control Society, Chandigarh. |

The meeting was chaired by the Special Secretary Health CSACS, Chandigarh. At the outset, the Chairman CSACS welcomed all the members and thanked everyone for attending the meeting.

After this, the agenda was discussed item wise.

AGENDA ITEM NO. 1

The proceedings of the 20th meeting of the executive committee held on 08.11.2010 were confirmed.

AGENDA ITEM NO. 2

The Executive Committee took note of the follow-up actions taken on the proceedings of the last meeting and expressed its satisfaction on the same.

AGENDA ITEM NO.3

RATIFICATION

Re-appropriation of Budget for IEC Activities in the year 2010-2011

| | Activity | Budget Head | For Re-Appropriation |
|----|--|---|----------------------|
| 1. | Reinstallation of the hoarding at GMSH-16, Chandigarh | 1.2.1.7 Hiring of Communication Agency | ₹ 5000.00 |
| 2. | HIV/AIDS awareness sensitization programme for players from 14 to 16 Nov., 2010 at Kissan Bhawan, Sec-35, chd. | 1.2.1.7 Hiring of Communication Agency | ₹ 15000.00 |
| 3. | For LCD Screens at Railway Station from January 2011 to March 31st, 2011 | 1.2.1.3 Outdoor and Midmedia (Display of messages on Govt/Pvt. Buses/Auto Rickshaws etc.) | ₹ 2,32,000.00 |
| 4. | For PECFEST Function (Road Show and drama performances) | 1.2.1.3 Outdoor and Midmedia (Display of messages on Govt/Pvt. Buses/Auto Rickshaws etc.) | ₹ 15000.00 |
| 5. | Reception Function at Railway Platform for RRE (1 2 1 1-Mass Media, RRE) | 1 2 1 3 Outdoor and Midmedia | ₹ 20,999.00 |

The actions already taken on the issues enlisted on the above said points after due approval of Secretary Health-cum-Chairman, CSACS, DHS-cum-Chairman, Administrative Committee, CSACS and Project Director, CSACS were ratified by the Executive Committee.

AGENDA ITEM NO. 4

IEC ACTIVITIES

- **Installation of Hoardings in Schools:-**

Executive Committee approved the installation of approximate 25 nos. of hoardings at tentative rate of Rs. 20,000/- each. Expenditure will be incurred by utilization of funds from IEC Component 1.2.1.3 Outdoor and Mid Media (Display of messages on Govt./Private Buses/Auto Rickshaw Etc.). This has already been approved in the 20th meeting of the Executive Committee under Agenda Item No. 10. The Executive Committee suggested for taking the help of the DPI, School and State Liaison Officer for the proper installation of hoardings in Schools.

- **Participation in Republic Day Parade 2011:-**

Executive Committee approved the preparation of Tableau for participating in Republic Day Parade 2011 by cooperating with Govt. College of Art/Architecture as per directives of Deputy Commissioner, Chandigarh. Funds of Rs. 70,000/- has been allocated for the same by NACO under sub component 1.2.1.3 (Outdoor and Mid Media, Hiring of IEC VAN) during the current financial year 2010-2011.

Secretary Health has approved budget of Rs. 50,000/- for Tableau. During the meeting, Special Secretary Health has given telephonic order to the Principal, Govt. College of Art to expedite the process of making Tableau for Republic Day – 2011.

- **Observance of International Women's Day on 08.03.2011**

Executive Committee approved to give 60 CC advertisement in three Newspapers, broadcast campaign over Radio and organization of special activity for girls/women for the observance of International Women's Day on 08.03.2011.

- **Printing of theme specific IEC Material:-**

Executive Committee approved to get the IEC Material printed for different service centres like ART Centre, ICTC Centres, Red Ribbon Clubs. The expenditure involved will be debited to component 1.2.1.2 IEC Material, Production, Replication and Newsletters during the current financial year 2010-2011.

AGENDA ITEM NO. 5

PROCUREMENT FOR ICTCs:

- **Utilization of grant for the procurement of consumables, stationery and reporting format for Police Hospital under component 1.3.5.1**

Executive Committee approved the procurement of consumables, reagents, stationery etc. by Chandigarh SACS through NACO approved procurement procedure for the

C, Police Head for 2010-11 from the amount of Rs. 40,000/- approved by NACO.

P 2010-11 for the same.

Utilisation of unspent funds under component 1.3.5.1

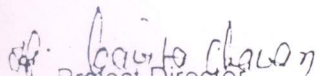
Executive Committee approved to utilize the unspent funds amounting to Rs. 2.29 lakhs under component 1.3.5.1. (procurement of consumables for ICTCs) for the printing of formats and registers for ICTC, Deptt of Immunopathology, PGIMER and for procurement of seven Needle Cutters for various ICTCs of CSACS for their smooth functioning.

AGENDA ITEM NO.6

IMPLEMENTATION OF REVISED REMUNERATION RANGES AND FIXATION OF PAY OF STAFF AT SACS – QUALITY MANAGER

Executive Committee approved to release the revised remuneration for the post of Quality Manager as directed by NACO to Mr. Gurdip Singh, Quality Manager, CSACS by bringing his pay to Rs. 24,000/- P.M. including annual increment. The same has already been approved by Secretary Health-cum-Chairman, CSACS.

The meeting ended with a vote of thanks to the Chair.


Project Director
CSACS
24.1.11


DHS-cum-Chairman
Administrative Committee
CSACS


Special Secretary Health
CSACS